

**MINISTRY OF ENVIRONMENT
LOCAL GOVERNMENT AND RURAL DEVELOPMENT
ISLAMABAD**

GOVERNMENT OF PAKISTAN

**FINANCIAL ASSISTANCE
TO
NON-GOVERNMENT ORGANIZATIONS (NGOs)**

SECTION I: GENERAL INFORMATION

Note: For questions with brackets [], please tick “✓” the bracket that is next to your answer.

1. Name of the NGO: _____
2. Complete address:
P.O. Box: _____
Address: _____
City/District: _____ Postal Code: _____
Tel: _____ Tlx: _____ Fax: _____
NGO's Account Number _____ Name of bank & Address _____

3. Year of establishment: _____
4. Under which of the following law(s) is the NGO registered?
 The Societies Registration Act of 1860.
 The Trust Act of 1882.
 The Cooperative Societies Act of 1925.
 The Voluntary Social Welfare Agencies Registration & Control Ordinance of 1961
 The Companies Ordinance of 1984.
Please attach a copy of the NGO's registration certificate and its by-laws.
5. Briefly describe the aims and objectives of the NGO:

9. What activities/projects/programs (other than environmental) have you carried out during the last 5 years ? Please give details:

Name of the activity	Location & Area and Number of villages covered	Cost		Funding source	Specific objectives achieved
		Capital	Operating		

(Add additional sheets if necessary)

SECTION II : THE PROEJCT

10. Project title: _____
11. Project location and coverage : _____
12. Person (s) responsible for carrying out the project:

Name	National Identity Card No.	Designation (if any)	Residential Address

13. Under which of the following areas of the Pakistan Conservation Strategy does your project fall?

- Maintaining soils in croplands
- Increasing irrigation efficiency
- Protecting watersheds
- Supporting forestry and plantations
- Restoring range lands and improving livestock
- Protecting water bodies and sustaining fisheries
- Conserving bio-diversity
- Increasing energy efficiency
- Developing and deploying renewable
- Preventing/abating pollution
- Managing urban wastes
- Supporting institutions for common resources
- Integrating population and environment
- Preserving the cultural heritage

14. Project Description:

a. Objectives of the Project

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b. Justification of the Project:

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15. Project Implementation:

a. Duration : _____

b. Work Plan (Details of the activities to be carried out every quarter i.e. every 3 months)

16. Have the local people been involved in the preparation of this project ?

Yes. No.

Will they be involved in carrying out the project ?

Yes. No.

If yes, explain how:

17. After the end of the project, how and by whom will it be continued/maintained?

18. What technical capacity does the NGO have to undertake this project ? (Give examples of previous work, technically qualified people, equipment etc.)

SECTION III : PROJECT COST, REPORTING, MONITORING

19. 1. Project Costs (item-wise): Rs.
- a. Total Capital Cost _____
(e.g. equipment, machinery)
- b. Total Recurring/Operating Cost _____
(e.g. salaries, rent, mail, phone, etc.)
2. Financing of the Project:
- a. Total Amount of Grant Requested: _____
- b. Contribution by the NGO itself (if any)
- i. Cash _____
- ii. Kind (e.g. equipment) _____
- iii. Human Resources (e.g. volunteer time) _____
- c. Contribution from other sources, if any _____
3. Details of project components and their item-wise costs
(Costs of material, labour, machinery, etc. should all be
detailed on separate sheet if necessary) _____

20. How will the NGO monitor and evaluate the implementation of the Project?

21. a. Signature of the applicant _____
- b. Name and Designation of the applicant _____

- c. National Identity Card Number of the applicant _____
- d. Date of application _____