

APPLICATION FOR ENLISTMENT AS CONTRACTOR

I / We _____ am / are desirous of being enrolled of the Category 'A' (No limit) approved contractors in the C&W Department, Government of the Punjab, in the light of the Finance Department's Notification No.SOX(Irr) FD-7-5(4), dated 04-02-1980:-

Following particulars and documents are supplied herewith:

1. Name and Address of Contractor / firm.
2. Name and complete address of the Partners / Managers of the firm.
3. If previously enlisted as contractor, clause and name of Department (attach proof).
4. An attested copy of partnership deed/power of attorney in favour of authorized person / certificate of registration, if any.
5. Detail of works already executed (Annexure 'A') during the last 5 years (works costing above Rs.20 lac.)
6. List of Machinery owned by the Contractor / Firm duly verified by an Executive Engineer (Annexure 'B').
7. List of Technical / Non Technical staff employed by the Firm with names and qualification / degree (Annexure 'C').
8. Certificate of Financial Standing from a scheduled bank of Pakistan (Annexure 'D'). Bank Balance Sheet of last six months.
9. Field of specialization (Annexure 'E').
10. Details of Immoveable Property (Annexure 'F').
11. Proof of the Income Tax paid during the last year and Registration Certificate of the Firm with the Income Tax Department.
12. Photocopy of the Registration Card of the Engineer employed by the Firm.
13. Photocopy of the Registration Card of the Attorney.
14. Certificate for Registration of Firm with the Registration Authority (Registrar of Firm).
15. An affidavit regarding relationship with the Department Officers.
16. A photocopy of Pakistan Engineering Council Licence issued by Pakistan Engineer Council, Islamabad.
17. Bank draft Rs.2762 9/7 of M/S Asian Consulting Engineers 251-A HBFC, Faisal Town, Lahore.

2. I/We certify that I / We, am / are not doing business co-jointly with any other Contractor and am / are not partner in any other Firm on the approved list of P.W.D. Contractors. If I/We amalgamate my / our business with any other contractor or firm after registration, intimation to this effect will be given by me / us immediately to the Communication & Works Department.

3. I/We clearly understand that if it is founds that I/We have given a false certificate of that I/We have failed to notify the fact of my/our subsequent amalgamation with another contractor of firm, my/our name/names will be removed form the list of approved contractors and any contract that I/We may be holding at that time is liable to be rescinded.

Signature of contractor/
Authorized Agent of Firm

Note: An Affidavit from contractor / firm in respect of correctness of Particular of his application and Annexure are attached.

ANNEXURE 'D'

BANK CERTIFICATE OF FINANCIAL STANDING

Certified from Manager of Bank where the contractor/firm maintains regular accounts:

- i) Bank Balance Sheet of Contractor/Firm for the last six months.
- ii) Bank Guarantee viz. the extent of amount upto which the contractor/firm can under-take work.

Signature of the Manager of the Firm

ANNEXURE 'E'

FIELD OF SPECIALIZATION

Give the field of work in which contractor/firm is most interested with reasons thereof:-

1. Building Works.
2. Highways Works.
3. Electrical Works.
4. Water Supply / Sewerage Work.
5. River Works including Bridges.
6. Any other (if any).

Signature of contractor/
Authorized Agent of Firm

ANNEXURE 'F'

1. Statement showing details of Immoveable Property any encumbrance such as mortgage etc. must be maintained).

No	Description of Property	Location	Present Value	Name of Owner
1	2	3	4	5

- 2. In the above, sole property of the firm if in the case an individual _____ are you the sole proprietor with full title to same?
- 3. Give in detail cash or fixed deposit with reference to the Bank or Banks _____ which are the sole property of the firm or of the individual owner as above.
- 4. Give full particular in respect of any other assets, in the proforma as per (1) above.

Signature of Contractor/
Authorized Agent of Firm

Note: The above certificate must be supported by the signature of a 1st class Magistrate of the District and will be subjected to verification by the Deputy Commissioner, if required.